



IVYBRIDGE TOWN COUNCIL

Town Clerk
Kate Elliott-Turner

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Dear Councillor,

You are summoned to attend a meeting of the **POLICY & RESOURCES COMMITTEE**, to be held in **The Town Hall**, Ivybridge on **Tuesday 2nd April 2024 at 7.00pm**. The business to be transacted at this meeting is set out below. If you are unable to attend, or will be late in arriving, please inform the Town Hall before the meeting.

Signed:K Elliott-Turner.....
Town Clerk

Dated: 25th March 2024

Members of the public are invited to observe the meeting, and may participate in the 'Public Section', according to council's Standing Orders. If members of the public wish to speak, they are requested to contact the Town Clerk in advance of the meeting if possible.

A G E N D A

PR23/050 **APOLOGIES:** To receive and accept apologies for absence.

PR23/051 **DISCLOSURE OF MEMBERS INTERESTS AND DISPENSATIONS:** In accordance with the Code of Conduct and Standing Orders:

- a) Members to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests, in respect of any item on the agenda
- b) Proper Officer to consider written requests from members for dispensations.

Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point, and that any change to their Register of Interests must be notified to the Town Clerk within 28 days of the change.

PR23/052 **PUBLIC SECTION:** To receive points raised by members of the public, within a time limit of 15 minutes (max. 3 minutes per speaker), according to council's Standing Orders, and which may be extended at the discretion of the Chairperson.

PR23/053 **MINUTES:** To confirm that the minutes from the meeting held on 19th January 2024 (copy attached) are a correct record.

- PR23/054 **ACCOUNTS PAID:** To endorse the accounts paid and the report of the electronic payments made February 2024 (copy attached).
- PR23/055 **INCOME AND EXPENDITURE ACCOUNTS:** To consider a report on the accounts for the period to 29th February 2024 (copy attached).
- PR23/056 **DEBTORS UPDATE:** To agree the aged debtors report (copy attached).
- PR23/057 **HEALTH AND SAFETY:** No health and safety report this month.
- PR23/058 **FREE LET REQUESTS:** To consider requests for free let and equipment hire, as follows:
 a) IRUG (Ivybridge Rail Users Group) – use of rooms within Town Hall for meetings, and use of equipment – projector, coffee urns, cups
 b) Four Rivers Dementia Alliance – use of rooms within The Watermark and Town Hall for meetings and workshops
- PR23/059 **RE-UPHOLSTERING CHAIRS:** To consider quotes to re-upholster (filling) chairs in the St Pierre sur Dives Room and Mayor’s Room (report and quotes attached).
- PR23/060 **FINANCIAL REGULATIONS – INCREASE SPEND LIMITS:** To consider increasing the spend limit in an electronic payment run from £70,000 to £100,000. The council has a number of large cost projects, and payment for these can be problematic with the lower limit. Note, a full review of the Financial Regulations is due to be undertaken, once the model regulations have been issued.
- PR23/061 **GRANT APPLICATIONS:** To consider grant applications received (copies attached). Budget available £10,000.

Applicant	Amount requested	Purpose
Royal British Legion	£515	To cover the cost of the City of Plymouth Pipe Band who will be in attendance at the 2024 Remembrance Sunday ceremony, and cost of the audio system, speakers, setting up and attendance. (Financial reports to follow)
Skate South Devon	£1,200 - £1,500	To purchase professionally built & specially designed skateable obstacles, action camera equipment, training for additional skate board coach
Ivybridge Bloomers	£1,500	To purchase portable water bowser and recycled planters

Four Rivers Dementia Alliance	£1,000	To hold workshops and fund publicity merchandise and conference, with the aim of raising awareness about being Dementia Friendly
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PR23/062 **POLICY – HOME WORKING:** To consider the draft Home Working Policy for adoption (to follow).

CLOSE